

Wayne County Board of Supervisors

Regular scheduled meeting of the Wayne County Board of Supervisors was held on the 3rd day of May 2021, in the Conference Room of the Wayne County Courthouse, Corydon, Iowa, pursuant to notice duly given in compliance with Iowa Code Section 21.4. The Board noted due notice of meeting subject to said Code Section.

Present were David Dotts, Tom Swearingin, Don Seams: members of the Board, Staci Griffin, Lisa Mart, Dan Carpenter, Nichole Moore, Aaron Hoelting, Randy Zerr, Jen Reed, Rhonda Bennett, Sue Ruble and Michelle Dooley.

The Corydon Times Republican live streams Board of Supervisors regular session meetings on their facebook page.

Unless otherwise noted, all motions are approved unanimously by all Board members present.

Dotts called meeting to order at 9:00AM and took roll call.

Pledge of Allegiance

TSwearingin made motion to approve the May 3, 2021 agenda, seconded by Seams but Seams did request item# 15 Reporting Accidents/Incidents to BOS to be moved after item#12.

Seams made motion to approve April 19, 2021 minutes, seconded by TSwearingin.

TSwearingin made motion to approve April 30, 2021 payroll, seconded by Seams.

Seams made motion to approve May 3, 2021 claims, seconded by TSwearingin.

Aaron Hoelting/Building & Grounds Maintenance was present to discuss the Lawncare project for spraying and filling in 10 holes located throughout the courtyard. Seams had reached out to several individuals regarding the project but only Chris Furlin presented a bid for the work. The 2 bids included 3 spraying Applications for \$1,594.44 & Dirt & Seeding Holes in the Lawn for \$1,058.35. TSwearingin made a motion to approve the 2 bids, seconded by Seams.

Nichole Moore, Chariton Valley Planning & Development discussed the need to start updating the Multi-Jurisdictional Hazard Mitigation Plan for Wayne County before February 2022. Moore discussed that the contract was for \$25,000 and then explained the scope of the updating the plan in further detail. TSwearingin made a motion to approve the contract but then rescinded the motion after further discussion of possible funding options, it was determined the funding needs to be the secured first before approving the contract. TSwearingin made motion to table the contract with Chariton Valley Planning and Development until the 1st meeting in June after the funding could be secured, seconded by Seams.

Staci Griffin and Lisa Mart with IMWCA was present to discuss the County's Safety Manual. Griffin started off reminding the Supervisors of the Virtual Site visit and that there were some missing policies and procedures in some offices that were audited. Griffin gave clarification of the safety policies and procedures IMWCA is requesting from Wayne County. Randy Zerr, County Engineer looked to the Supervisors for clarification of who is spear heading this Safety Manual for the County, "Is it Jack Reed or the Department Heads?" Lisa Mart, HR representative with IMWCA asked the Supervisors, "Why they were against a countywide safety manual?" TSwearingin responded that he is not against a countywide safety manual and neither of the other two supervisors were either. Mart then went on to remind the Supervisors that they are not only elected officials, but they are County Managers, and the buck stops with them and stated that it is extremely difficult to manage multiple safety manuals throughout a county for different departments/offices. IMWCA does offer a model safety policy manual for the county to adjust and adopt for Wayne County. And it was stated safety manuals do cross over in some HR areas and that it should work in conjunction with the County Employee Handbook. Some areas in the safety manual should be adapted to meet the needs of individual departments. Don Seams and Bill Byrns have started a safety committee, and this will be discussed further.

During the August 10, 2020 regular scheduled Board of Supervisors meeting, the motion was approved for the abatement of current taxes on parcel 01150E351005 & 01150E351006 for the City of Humeston. TSwearingin made

motion to approve the abatement of all future taxes for 01150E351005 & 01150E351006 belonging to the City of Humeston as well, seconded by Seams.

Tswearingin made motion to approve the abatement of all taxes due, penalties and future taxes for parcels 07190F335002 & 07190B188009 belonging to the City of Corydon, seconded by Seams.

Randy Zerr, County Engineer reminded everyone of the public auction to be held on Tuesday, April 6, 2021 for a right-of-way parcel east of 180th Street and south of Old Highway 2. Zerr also wanted everyone to be mindful of not fencing or planting crops in the county right-of-way area.

Seams wanted to know about the incident that occurred with a Secondary Roads employee on April 1st, 2021. There was discussion regarding the timing of reporting the incident to the Board of Supervisors and the Company Nurse. Zerr stated that the injuries were not severe, and that Chairman Dotts was aware of the incident on the morning of Monday, April 5th. Dotts did request Zerr to contact him immediately if and when an incident occurs in his department.

The Official Canvass for the Special Election; City of Corydon To Fill Vacancy Council Seat on Tuesday, April 27, 2021 was presented to the Board.

No Absentee ballots to report.

31 ballots were casted the day of the election at the C02 (Corydon) Precinct.

Votes casted:

Kyle Hampton	22
Joshua Shields (Write-In)	4
Jimmy Spidle (Write-In)	3
Anne Winslow-Cook (Write-In)	2

Seams made motion to accept and approve the Official Canvass for the April 27, 2021 Special Election for the City of Corydon and declared Kyle Hampton the winner to fill council seat vacancy, seconded by Tswearingin.

Tswearingin made motion to rescind the Administrative Leave Policy for Wayne County Employees effected by COVID-19 which was adopted on 4/20/2020 and the 4/29/2020 Amendment to the policy that included the Emergency Paid Sick Leave & Expanded Family and Medical Leave (FFCRA), seconded by Seams.

County Recorder's March deposits was \$9,244.85 and quarterly deposits totaled \$19,681.46. Seams made motion to accept and approve the Recorder's March & Quarterly Reports, seconded by Tswearingin.

County Sheriff's March deposit was \$21,089.52. Tswearingin made motion to accept and approve the Sheriff's March Report, seconded by Seams.

Clerk of Court's March deposit was \$1,422.23. Seams made motion to accept and approve the Clerk of Court's March Report, seconded by Tswearingin.

Tswearingin made motion to accept and approve the County's Treasurer's Cash and Outstanding report for February, seconded by Seams.

Tswearingin made motion to accept and approve an additional \$8,849.11 to be transferred from General Basic Fund to Secondary Road Fund for taxes collected between August 2020-January 2021 as a correction, seconded by Seams.

There was discussion regarding the work session agenda item during a regular public scheduled meeting. Seams shared that it was legal based on the information he received from both the Iowa State Association of Counties (ISAC) and Iowa Public Information Board (IPIB) legal counsel. Bennett asked for the Code Section that was referenced Seams was unable to supply Bennett with that information at that time.

Seams discussed evaluations for 3 county employees who report to the Supervisors. Seams presented a generic evaluation form to be reviewed by the other Board members and advised revising the evaluation form to fit

Wayne County's need. TSwearingin stated wages for FY22 have already been approved and evaluations should be done on the calendar year.

Seams also discussed that during his New Supervisor's training with ISAC it was brought to his attention the County Engineer's contract is for be a 3- year term per Iowa code. Seams however noticed the Engineer's amended contract was for 4 years. It was discussed that this was an oversight by everyone involved. Seams wants to make sure the contract amendment is legal.

Supervisor Meetings: TSwearingin attended Conservation Board meeting. Kenny Banks & staff are in full mowing season and the camping season is starting off great. TSwearingin also attended the 10-15 Transit meeting. Ridership is up again this month. The Board is still working with City of Ottumwa to receive the funding the city owes them. No accidents or incidents to report this month for the transit system. The transit program is working well for Wayne County Veterans and their families and that was shared at the meeting. TSwearingin also attended the Southeast Iowa Response Group meeting. The State of Iowa is taking the authority away from the cities and counties regarding fireworks. Different training sessions are setup around the state to update the governing bodies of the changes. He also attended the employee health insurance meeting on with Group Benefit Partners.

Dotts attended Chariton Valley Transportation Advisory Committee (TAC) meeting, 5th District Judicial Committee meeting, Chariton Valley Planning & Development meeting and the South-Central Iowa Community Action Program (SCICAP) meeting. Everything is going well with all of those Boards.

Seams attended South-Central Iowa Workforce Area (SCIWA) Local Workforce Development Board meeting. Seams has been named the Chief Lead Elected Official (CLEO) for SCIWA and a new Vice CLEO will be elected this week. The members of SCIWA is composed of a county supervisor from each county in the region. The Executive Board reviews and approves the payments for services rendered by Indian Hills Community College (IHCC) to clients. Seams stated IHCC is doing a good job. Seams also stated that there is a job fair coming up and East Penn is participating in it. He wanted to make sure that the Times Republican was aware of the event.

Dotts also gave an update on the Wayne-Ringgold-Decatur County Landfill fraud case. The defendant has plead guilty to the charges and will be paying the Landfill back for all the funds taken plus legal expenses incurred during this legal action. The defendant is also serving probation sentence.

Public comments: Sue Ruble was present with many discussion items and personal opinions regarding the operations of Wayne County business. Ruble started with her guidance on handling amendments to the agenda. The State Auditors had instructed her to include: "Declarations to be added to Agenda" as an agenda item to handle those amendments while she was Auditor. Ruble also spoke on behalf of the County Engineer and his amended contract and did not understand the concern. Contracts are amended all the time. She also asked about the Furlin bids and wanted to know the scope of work in courtyard he would be performing. Ruble stated that for years, her husband, Steve had done the spraying of the courtyard and New Venture Group Home and he would continue to do the spraying for the county if they would like. She went on to discuss the county safety requirements when she was the Auditor. Ruble also stated the Board of Supervisors should publicly apologize to the Treasurer for the unneeded criticism she received from the public through the budget process this year. Ruble then stated that her purpose for attending the meeting is not to tear people apart but to be a voice for the public and to improve the operations of Wayne County. Dooley stated again how thankful she is for Jen Reed livestreaming the board meetings for everyone to see. Rhonda Bennett was present to discuss her disappointment with the turnout for the Special Election for the City of Corydon and the lack of absentee ballots. There was discussion about the changes in election laws for this election and future elections. There was also discussion about public notices that were published for the electors of the City of Corydon. Bennett and Dooley will follow-up on public notices to the electors. No longer can the Auditor publish the Absentee Request Form in the paper because of new legislation. This election cost approximately \$3,000 which is expensive for 31 votes. TSwearingin stated that Dooley did reach out to our local legislators regarding her concerns with the new legislation, but it did not change the outcome. There was discussion about the Auditor's Facebook page, the Wayne County Election Website page and the County Website page which are all utilized to keep the public informed. Sue Ruble also discussed a City Election for Millerton that she held once. She had to recruit poll workers out of the city, and no one voted in that election and that election cost over \$800. Dooley also discussed the requirements placed on counties to have the polling locations open all day for all elections and the requirement to be ADA Compliant.

Claims paid May 3, 2021.

5TH DISTRICT AUDITOR'S ASSN	MTG/AUDITOR	15.00
ABILITY NETWORK INC	SERVICE/PHN	206.05
ACCESS SYSTEMS LEASING	SERVICE/PHN	244.99
ALEXANDER, KELLEY	MILEAGE/CELL/PHN	124.50
ALLERTON GAS CO	SERVICE/GEN RELIEF	106.23
ALLERTON LUMBER COMPANY	MAINT/CONSERVATION	24.59
ALLIANT ENERGY	SERVICE/GEN RELIEF	150.00
ALLIANT ENERGY-IP&L	SERVICE/SHERIFF	743.65
BICKEL, SHELLEY	MILEAGE/CELL/PHN	205.00
BUTTZ, DEIDRE	MILEAGE/CELL/PHN	157.00
C & E TRUCKING	SERVICE/CONSERVATION	240.00
CANINE TACTICAL, LLC	K-9 TRAINING/SHERIFF	150.00
CENTRAL IOWA JUVENILE DETENTIO	SERVICE/JV	165.00
CITY OF CORYDON	UTILITIES/CONSERVATION	717.00
CLARK, CHASE	ELECTION/AUDITOR	265.00
CORYDON POSTMASTER	POSTAGE/PHN	175.00
DECATUR COUNTY AUDITOR	ADVOCATE REIMB/MH	86.83
DOLLAR GENERAL-REG#410526	SUPPLIES/CONSERVATION	90.45
DOOLEY, MICHELLE	MILEAGE/AUDITOR	57.00
DOTTS, DAVID	MILEAGE/BOS	42.00
FAIN, LINDA	ELECTION/AUDITOR	240.00
GOBEN AUTOMOTIVE LLC	SERVICE/ASSESSOR	48.67
HILLYARD/DES MOINES	SUPPLIES/CTHSE	221.51
HOELTING, AARON	CELL/MOP HEAD WASHING/CTHSE	35.00
HYSELL, JESSICA	CELL/PHN	25.00
HY-VEE FOOD STORES	PROVISIONS/DRY CLEANING/SHERIFF	302.45
IACCVSO	FY22 MBRSHIP DUES/VA	50.00
INFOMAX OFFICE SYSTEMS	SERVICE/TREASURER	48.89
INMAN, DENNIS	TOKENS/SHERIFF	100.00
IOWA COUNTY ATTORNEYS ASSOCIAT	REG/ATTORNEY	70.00
IOWA FREEDOM OF INFO COUNCIL	HANDBOOK/AUDITOR	12.75
IOWA LAW ENFORCEMENT ACADEMY	SCHOOL/SHERIFF	375.00
JOHNSON CONTROL INC	ANNUAL/SEMI ANNUAL SERVICE/SHERIFF	4,927.73
JONES, JIM	1 WELL FILLED/SANITATION	500.00
KARL CHEVROLET	REPAIR/SHERIFF	429.90
LINEVILLE SENIOR MEAL SITE	MEALS/BOS	834.00
LUCIS CORP	RENT/PHN	300.00
MAIL SERVICES LLC	POSTAGE/PRINTING/TREASURER	222.37
MARKO'S DISTRIBUTING INC	PROVISIONS/SHERIFF	235.89
MEYER LABORATORY INC.	SUPPLIES/SHERIFF	874.00
MIDDLEBROOK, MELINDA	CELL/MILEAGE/MH	42.00
MOORE, SUSAN	CELL/PHN	25.00
NO WAIT INSIDE, LLC	SUBSRIP/TREASURER	109.20
OWENS-KING COMPANY	SERVICE/DP	399.60
PREMIER	SERVICE/SHERIFF	121.67
QUILL CORPORATION	SUPPLIES/SHERIFF	101.58
RODS AUTO INC	SERVICE/SHERIFF	72.00
SHELLEY, CINDY	ELECTION/AUDITOR	240.00
SHELTON, JENNIFER	MILEAGE/CELL/PHN	159.00

SHRED-IT USA, C/O STERICYCLE, INC.	SERVICE/AUDITOR	126.81
STANLEY, LINDA	CELL/PHN	25.00
SWEARINGIN, TOM	MILEAGE/BOS	74.00
THE DES MOINES REGISTER	SUBSCRIP/SHERIFF	26.00
U.S. CELLULAR	SERVICE/SHERIFF	671.20
UMB BANK N.A.	BONDS/LOST	243,500.00
VAN FLEET, CHARLOTTE	CELL/PHN	25.00
WALLACE JR, RON	MILEAGE/CELL/PHN	157.00
WAYNE COUNTY HOSPITAL	SERVICE/GEN. RELIEF	34.40
WERTS, BRENT	1 WELL FILLED/SANITATION	500.00
XEROX FINANCIAL SERVICES	SERVICE/SHERIFF	128.25
	GRAND TOTAL	260,356.16

There being no further business, the next regular session meeting of the Wayne County Board of Supervisors will be held on the 17th day of May 2021, at 9:00AM in the Wayne County Courthouse Conference Room.

TSwearingin made motion to adjourn at 10:32AM, seconded by Seams.



 David Dotts, Chairperson

Attested 

 Michelle Dooley, Auditor

