

Permit Number: \_\_\_\_\_ Date of Issuance: \_\_\_\_\_

**WAYNE COUNTY SECONDARY ROADS DEPARTMENT  
DRIVEWAY OR ENTRANCE PERMIT**

This permit is for the construction of a driveway or entrance on the \_\_\_\_\_ side of \_\_\_\_\_ Street / Road located in the \_\_\_\_\_ Quarter of Section \_\_\_\_\_, Township \_\_\_\_\_ North, Range \_\_\_\_\_ West, \_\_\_\_\_ Township, County of Wayne, State of Iowa for the purpose of a \_\_\_\_\_ driveway or entrance with a top width of \_\_\_\_\_ feet. (farm field, business, residence)

Land Owned By: \_\_\_\_\_

Site Address of Said Property: \_\_\_\_\_

Applicant's Name: \_\_\_\_\_

Applicant's Mailing Address: \_\_\_\_\_

Applicant's Phone Number: \_\_\_\_\_

Applicant's E-mail: \_\_\_\_\_

Contractor's Name: \_\_\_\_\_

Contractor's Address: \_\_\_\_\_

Contractor's Phone Number: \_\_\_\_\_

Contractor's E-mail: \_\_\_\_\_

Proof of Insurance Provided?    Y    or    N    (Naming County as additional insured)

Contact Upon Completion?    Y    or    N    Maintenance Superintendent 641-872-1912  
Engineer's Office 641-872-2025

Remarks: \_\_\_\_\_

I agree that the county determines the size and length of the culvert needed to adequately handle the storm water runoff. After having a copy of this permit returned to me with the total price of the driveway or entrance project, I will either notify the County of a commitment to purchase a culvert by submitting a check payable to: Wayne County Secondary Roads, Post Office Box 463, Corydon, Iowa 50060, for the total amount of the culvert listed below **OR** I will notify the County of a commitment to purchase a culvert from a third party and will submit the culvert specifications for County review and approval. I will contact either the Maintenance Superintendent or the Engineer's Office, (numbers listed above) upon completion of the driveway or entrance project to schedule a final inspection. I agree to rework any part of the driveway or entrance, including culvert installation/construction, resulting from the County's final inspection. Permit expires one year after date of issuance.

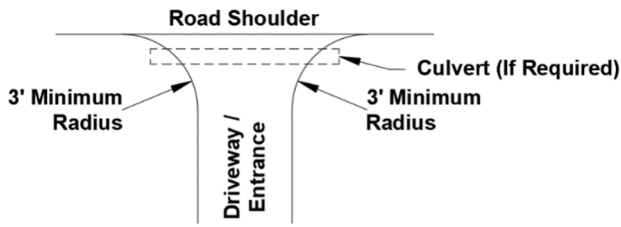
\_\_\_\_\_  
Applicant's Signature

\_\_\_\_\_  
Date

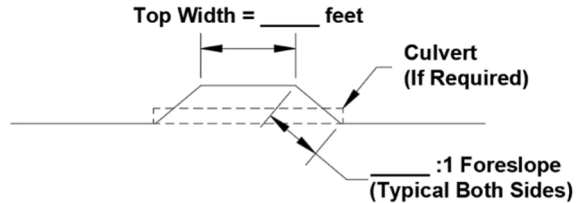
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**DO NOT WRITE BELOW THIS LINE. FOR OFFICE USE ONLY!**

Date Received: _____	Application Received By: _____
Investigated By: _____	Date Investigated: _____
Drainage Area: _____	Culvert Diameter / Size: _____
Culvert Length: _____	Cost per Linear Foot: \$ _____
Culvert Band Cost: \$ _____	Flared End Section Costs: \$ _____
<b>Total Cost:</b> \$ _____	



PLAN VIEW



PROFILE VIEW

Permit Granted: \_\_\_\_\_ (Date) By: \_\_\_\_\_ (Wayne County Engineer)

Final Inspection: \_\_\_\_\_ (Date) Inspected By: \_\_\_\_\_ (Print Name)

Approved

Not Approved

Revisions Required: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**WAYNE COUNTY SECONDARY ROADS DEPARTMENT  
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**GENERAL REQUIREMENTS FOR WORK IN THE ROAD RIGHT OF WAY**

Supplement to accompany all "Driveway or Entrance" Permits

In accordance with Chapter 318 of the Code of Iowa "No billboard, advertising sign or device, fence other than right-of-way boundary fence, or other obstruction except signs or devices authorized by law or approved by the highway authorities shall be placed or erected upon the right of way of any public highway...", and further "A person shall not excavate, fill, or make a physical change within the right of way of a public road or highway without obtaining a permit from the highway authority having jurisdiction of the public road or highway."

Any work proposals requesting approval of this permit must meet the following General criteria:

- Permittee must provide a certificate of insurance for the work being done, (naming the County as an additional insured on the Permittee's policy), to the County Engineer before permit can be processed
- Final installation shall not create a hazard for errant vehicles from the roadway within **ANY** portion of the road right of way
- Final installation shall not hinder drainage in the roadway's ditch, culvert, and/or tile systems
- Final installation shall not reduce snow storage available or cause additional (or more severe) drifting
- Final installation shall not block visibility of signs, intersections, etc.
- Final installation shall not serve as a major distraction to the motoring public
- Final installation shall not disturb existing native plantings, unless special exception is made by the Integrated Roadside Vegetation Management (IRVM) Director or other Wayne County representative
- Re-seeding of disturbed areas shall be with a seed mix approved by the IRVM Director or other Wayne County representative

Types of site items allowed:

- Working soil and seeding of right of way back slopes with non-woody plants
- Work in back slope to prevent erosion (wash) from waterway
- Work to reshape waterway TO A NATURAL DRAINAGE WAY through the back slope
- Landscaping on the back slope that is flush with the ground